

The Core of Knowledge

for Nurses



THE BOOTCAMP FOR NURSE MANAGERS

July 25, 26, 27, 2017

Register for one day or all three!

OHCA Association Office
55 Green Meadows Drive South
PO Box 447
Lewis Center, OH 43035

OHCA
OHIO HEALTH CARE ASSOCIATION

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The Core of Knowledge for Nurses

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A 21 hour continuing education course

Intensive

Let's face it, today's nurse managers are expected to know a lot about many different subjects. The Core of Knowledge for Nurses will help you rise to the occasion and stand a head taller than the crowd. If you're a small facility, a member of a large corporation or if you are just looking to get an edge on your competition, join us for this informative program that covers the essentials of regulations, communications, staffing, budgeting and much more.

Nurse managers must be proficient in regulations, gifted in communications, skillful at managing staff and adept at stewarding a budget that is increasingly focused on the bottom line. It's nothing short of becoming an expert in law, finance and human resources.

Who Should Attend:

- All Supervisory Nurses including
- DONs, ADONs, Unit Managers.

Topics To Be Covered:

- What it Means to be a Nurse Manager
- Workers Compensation Basics
- Human Resources
- Budgeting
- Survey Process & Licensure Rules
- Regulatory Management Issues
- Quality Improvement
- Quality Indicators & Quality Measures
- RUGs
- Medicare & Medicaid Reimbursement
- MDS Management
- Leadership Skills

Full Course Registration includes:

- 3 days of education, 21 CEUs
- Continental breakfast and lunch each day
- Refreshment breaks
- Comprehensive 3-ring binder of handouts
- A complimentary copy of the The Long-Term Care Survey manual printed by the American Health Care Association. (a \$ 80 value)*
- A complimentary copy of the MDS User's Manual which contains the official word-for-word CMS document, designed into an easy-to-use reference tool. (a \$ 50 value)*

Fundamental
LTC
Management
Skills

Individual Day Registration includes:

- 7 CEUs each day
- Continental Breakfast and lunch
- Refreshment breaks
- Handouts for that day's programs

* Please note LTC Survey manual and MDS User's manual are not included in one day registration fees.

Course Agenda:

Day One Curriculum

| | |
|--|---|
| 8:30 a.m. | 12:45 pm |
| Check In & Continental Breakfast | Hot Topics in Nursing |
| 9:00 a.m. | <i>Deb Kriner, RNC</i> |
| Welcome & Resources | <ul style="list-style-type: none">• Anitpsychotic reduction initiative• Rehospitalizations• Antibiotic Stewardship• Infection Control• And more! |
| 9:30 a.m. | 2:15 pm |
| What It Means to be a Nurse Manager | Break |
| <i>Deb Kriner, RNC</i> | 2:30 pm |
| <ul style="list-style-type: none">• What Makes a Good Director of Nursing? Or Nurse Manager?• Recruitment & Retention of new employees• Orientation Programs | 'Why in heaven's name am I doing what I am doing?' |
| 10:30 a.m. | <i>Peg Tobin, RN</i> |
| Break | In this presentation each participant will take a closer look at them self and be able to: |
| 10:45 a.m. | <ul style="list-style-type: none">• Explain your personal 'Why' for what you are doing in a leadership role.• Identify your strengths which make it possible for you to be a good leader.• Explain the trait that will derail your ability to be a leader.• Describe 10 tools to include in your tool kit to help you find personal success in leadership. |
| 12:15 pm | 5:00 p.m. |
| Lunch | Adjourn |

A Don't
Miss
Program

Continuing Education Credit:

This program has been approved for 21 hours of continuing education credit for the following:

Ohio Licensed Administrators:

This program has been approved for 21 hours of continuing education credit for nurses and nursing home administrators (Ohio BELTSS).

Nurses:

Nurses please note any continuing education that has been approved by BELTSS (*or any other accredited body*) can be accepted by the Ohio Board of Nursing in the State of Ohio. Nurses may use this continuing education to meet their licensure requirements. Please refer to OBN continuing education rules 4723-14-01 thru 4723-14-19.

Course Agenda:

Day Two Curriculum

8:30 a.m.

Check In & Continental Breakfast

9:00 a.m.

MDS, RUGs & Quality Programs

Robin L. Hillier, CPA, LNHA, STNA, RAC-MT

MDS Management

- MDS Accuracy
- MDS Reports
- Medicaid Direct Care Rate Calculation
- RUGS
 - Overview of the Classification System
 - ADL Scores and ADL Coding
 - Resident Interviews
- Managing Medicaid Case Mix
- Managing Medicare Reimbursement

Quality Measures

- Overview of Quality Measure Calculations
 - Short Stay vs. Long Stay
 - Types of Quality Measures
 - Risk Adjustments
 - How to read CASPER reports
- Using Quality Measures for Quality Improvement

CMS 5 Star Rating Program

- Survey Domain
- Staffing Domain
- Quality Measure Domain
- Overall Rating
- Reviewing the Preview Report

Medicare Value Based Purchasing

- Overview and Timeline
- Rehospitalization Measure
- Rate Implication

IMPACT Act

- Overview
- Current IMPACT Act Measures
- Measures Under Consideration
- Future Implications

AHCA Quality Initiative

- Overview
- Available Resources
- How to Use to be successful in Quality Measures, IMPACT Act, QAPI, etc.

5:00 p.m.

Adjourn



Course Agenda:

Day Three Curriculum

8:00 a.m.

Check In & Continental Breakfast

8:30 a.m.

Nursing Delegation

Cathy Kreimer, RN, BSN

- Nurse Practice Act and the role of the Ohio Board of Nursing.
- Definitions of law as they relate to nursing practice.
- Liability and the most common nursing categories related to nursing malpractice.
- Rules of delegation.
- Responsibility and liability of nursing supervisors.
- Mandatory reporting requirements for nursing supervisors.
- Category A credit available for this session

10:00 a.m.

Break

10:15 a.m.

Key Regulatory Items

- Ohio's DNR requirements
- Advance Directives
- HIPAA – nursing's role
- Abuse & Neglect

11:45 a.m.

Lunch

12:15 p.m.

Workers' Compensation

Russ Hocutt

- Fundamental management practices of working within Ohio's BWC system
- Following claims
- Managers role with injured workers
- Using transitional work
- Key tips to preventing most common work-related injuries

1:00 pm

Break

1:00 pm

Human Resources

- Designing an employment application in recognition of nursing facility laws, such as criminal background checks, and discrimination laws such as the Americans with Disabilities Act
- Conducting reference checks and verifying that an employee is not excluded from any federal health care programs
- Best practices for disciplinary action: verbal warning through termination
- Attendance policies and staffing concerns
- Checking licensure and certification of staff
- Implications of the unlicensed care giver
- Dealing with typical FMLA issues such as pregnancy leave
- Basic pointers on union organization
- Current Trends

2:30 p.m.

Break

2:45 p.m.

Quality Assurance & Survey Prep

Shane Craycraft

- Review the current market place and who is demanding quality data
- Understand the trends related to recent survey findings
- Review CMS Interpretive Guidelines for Surveyor Guidance Review the 4 Components of a QA Program
- Identification of Potential Problems
- Find the high profile areas that require facility oversight- Stay out of the newspaper!
- Evaluation of circumstances related to Identified problems
- Implementation of Interventions or a Corrective Plan
- Monitor Effectiveness of your plan
- Avoid the State identified "Execution Gap."
- Case Studies

4:15 p.m.

Adjourn

Location:

All programs will be held at

OHCA Association Office

55 Green Meadows Drive South, PO Box 447, Lewis Center, OH 43035

Nearby Hotels:

Nationwide Hotel & Conference Center,
Cambria Suites,
Hampton Inn & Suites,
Hyatt Place,

Mention OHCA for a special rate

100 S. Green Meadows Drive, Lewis Center, Ohio 614-880-4300, code OHHCA
9100 Lyra Drive, Columbus, Ohio 614-841-9100
8411 Pulsar Place, Columbus, Ohio 614-885-8400
7490 Vantage Drive, Columbus, Ohio 614-846-4355

How do I register:

New! Register for individual days or all!

Space is limited. Choose one day or all three. Full course registrants will be given priority seating. Register early to assure participation.

Registration Details:

Full Course: It is strongly recommended that participants attend all three sessions. Full course registrants will be given priority seating. Space is limited, register today! Full course registration fees are per person and cannot be shared. The same individual must attend all three days to qualify for this rate.

Full course registrants can also benefit from these on line registration discounts: If you register 4 or more people at the same time on line, you save an additional 15%.

Individual Day Rate: Please note: Online registration & discounts are not available for daily rates. Full course registrants will be given priority seating, individual day registrants will be notified one week prior to the program date if space is not available.

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Register by Credit or Check

at **www.ohca.org**

Register 4 or more individuals from the same facility and receive 15% off the total of registration fees. This discount only applies online.

The Core of Knowledge • Registration Form • July 25, 26, 27, 2017

Online Registration: www.ohca.org • Questions? 614 / 436-4154 • Fax: 614 / 436-0939

One Person Per Registration (fill out the facility info and duplicate this form for additional registrants)

Lastname: _____ First: _____ Nickname: _____

Title: _____ Email address: _____

Facility: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ / _____ Fax #: _____ / _____

Registration
will not be
processed
unless payment
is included.

Full Course Rate

| MEMBERS of OHCA | NON-MEMBERS |
|---|--|
| Fee: | Fee: |
| Early rate \$ 399 (prior to July 11) | Early rate \$ 850 (prior to July 11) |
| Regular rate \$ 499 (July 11 and after) | Regular rate: \$1060 (July 11 and after) |

Individual Day Rate:

Please note: on line registration & discounts are not available for daily rates. Full course registrants will be given priority seating, individual day registrants will be notified one week prior to the program date if space is not available.

Please indicate which date you will attend:

July 25 July 26 July 27

| MEMBERS of OHCA | NON-MEMBERS |
|--|---|
| Fee: | Fee: |
| Early rate \$ 150 per day, per person, (prior to July 11) | Early rate \$ 350 per day, per person, (prior to July 11) |
| Regular rate \$ 185 per day, per person, (July 11 and after) | Regular rate: \$ 435 per day, per person, (July 11 and after) |

Payment - Make checks payable to Educational Foundation of Ohio Health Care Association (EFOHCA)

Mail to: EFOHCA, 55 Green Meadows Dr. South, PO Box 447, Lewis Center, OH, 43035 or Fax: 614 / 436-0939

TOTAL AMOUNT \$ _____

Method of Payment: Credit Card Check

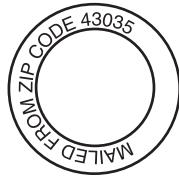
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Card Holder _____

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