

The Ohio Health Care Association

# The Core of Nursing Knowledge

An intensive, small-group course that teaches fundamental LTC management skills

June 9, 10, 22, 23, 24, 2009

OHCA office, Lewis Center, Ohio



**AANEX**

american association of  
nurse executives

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an AANEX  
Certified Nurse  
Executive  
C-NE™\***

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**Ohio  
Health  
Care  
Association**

*and our AL affiliate, the Ohio Centers for Assisted Living  
offered through the Educational Foundation of OHCA*

# The Core of Nursing Knowledge

An intensive, small-group course that teaches fundamental LTC management skills

June 9, 10, 22, 23, 24, 2009  
OHCA offices, Lewis Center, Ohio

A 35 hour continuing education course

## A don't miss program for all supervisory nurses

**A**n intensive, small-group course that teaches fundamental LTC management skills. A don't miss program for all supervisory nurses. Let's face it, today's nurse managers are expected to know a lot about many different subjects. The Core of Nursing Knowledge will help you rise to the occasion and stand a head taller than the crowd. If you're a small facility, a member of a large corporation or if you are just looking to get an edge on your competition, join us for this informative five-day program that covers the essentials of regulations, communications, staffing, budgeting and many more.

Nurse managers must be proficient in regulations, gifted in communications, skillful at managing staff and adept at stewarding a budget that is increasingly focused on the bottom line. It's nothing short of becoming an expert in law, finance and human resources.

This program promises to bring nurse managers closer to the expertise they need to be truly effective. This small-group, highly interactive five (5)-day course promotes greater learning through the use of real life examples and peer-to-peer discussion. Many participants from past core classes continue to dialogue with their peers and their instructors as they become proficient in all aspects of effective nurse management.

And now with the ability to become a Certified Nurse Executive, the OHCA Core of Nursing Knowledge, is the one program you cannot afford to miss.

## Registration includes:

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- 5 days of education
- Continental breakfast and lunch each day
- Refreshment breaks
- Comprehensive 3-ring binder of handouts
- A complimentary copy of the The Long-Term Care Survey manual printed by the American Health Care Association. This new and improved manual is now in binder format. Receive updates from CMS on a quarterly basis with an annual subscription. This updated version contains new CMS guidance made in late 2004 on pressure ulcers. All the requirements for long term care facilities' participation in Medicare and Medicaid programs are included (a \$130 value).
- A complimentary copy of the Briggs' new MDS 3.0 User's Manual which contains the official word-for-word CMS document, designed into an easy-to-use reference tool.



## \*Interested in also becoming an AANEX Certified Nurse Executive?

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The Certified Nurse Executive (C-NE™) Program has been developed to meet the needs of Nurse Executives in long-term care. Participants must complete seven core courses (the OHCA Core of Nursing programs qualify) and three electives, and pass the course exams with a score of 80% or higher to be awarded the Nurse Executive Certification (C-NE™).

Attendees who complete the entire five day OHCA Core of Nursing Knowledge are able to sit for the Certified Nurse Executive (C-NE™) exam by AANEX for a very reasonable fee. Attention: To obtain the C-NE certification, you must be an RN. If you are not an RN, you are encouraged to complete the workshop and receive a credential in nurse management.

Certification affirms the completion of basic course criteria specific to essential job functions of the Nurse Executive.

### Benefits of Certification Include:

- A more productive and highly knowledgeable professional
- A competitive advantage over non-certified individuals in the same field
- The ability to make more informed decisions about resident and staff needs
- A greater ability to implement and sustain standard in long-term care
- Opportunities for enhanced employment

The C-NE™ program was designed to include key elements of leadership, risk management, human resources, survey management, survey enforcement, QI/QMs and quality improvement.

An additional fee is required to become a Certified Nurse Executive, see below.

<i>AANEX Members:</i>	\$ 85
<i>Non-AANEX members:</i>	\$195

Membership to AANEX is by individual and dues are \$110 per year. For information on joining AANEX, please contact AANEX Membership Department at 1-877-457-7208 or sign up at [www.aanex.org](http://www.aanex.org)

### Core of Nursing Knowledge Registration Fees: (does not include certification)

Membership to OHCA is by facility.

#### MEMBERS of OHCA:

<i>Early rate:</i>	\$ 675	(before 05/19/09)
<i>Regular rate:</i>	\$ 845	(05/19/09 and after)

#### NON-MEMBERS:

<i>Early rate:</i>	\$2,025	(before 05/19/09)
<i>Regular rate:</i>	\$2,530	(05/19/09 and after)

# Course Agenda:

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## Day One Curriculum - June 9

8:30 am Check-in & Continental Breakfast

9:00 – 10:30 a.m. **What it Means to be a Nurse Manager**

*Mel Beal, RN, BSN, LNHA*

- What Makes a Good Director of Nursing?
- Recruitment & Retention of new employees
- Orientation Programs

10:30 – 10:45 a.m. Break

10:45 – 11:45 a.m. **Workers Compensation**

*Tara Heath & John Lanning*

- Fundamental management practices of working within Ohio's BWC system
- Following claims
- Managers role with injured workers
- Using transitional work
- Key tips to preventing most common work-related injuries

11:45 a.m. – 12:15 p.m. Lunch (included)

12:15 – 2:15 p.m. **Human Resources**

*Dr. Karla Kay Potetz*

- Designing an employment application in recognition of nursing facility laws, such as criminal background checks, and discrimination laws such as the Americans with Disabilities Act
- Conducting reference checks and verifying that an employee is not excluded from any federal health care programs
- Best practices for disciplinary action: verbal warning through termination
- Attendance policies and staffing concerns
- Checking licensure and certification of staff
- Implications of the unlicensed care giver
- Dealing with typical FMLA issues such as pregnancy leave
- Basic pointers on union organization
- Current Trends

2:15 – 2:30 p.m. Break

2:30 – 5:00 p.m. **Managing an Effective Nursing Budget**

*Peg Tobin, RN*

- The importance of PPDs and how to figure them correctly
- What affects PPDs and what doesn't
- Banking nursing hours for other uses
- Reading a budget correctly
- Creative budgeting to gain additional staff
- Staffing changes that affect performance and the budget
- ODH Survey Staffing tool and how it impacts the budget

5:00 pm. Adjourn

## Day Two Curriculum - June 10

8:00 am Check-in & Continental Breakfast

8:30 – 11:30 a.m. **Key Regulatory Management Issues**

*Brenda Coey*

- Ohio's DNR requirements
- Advance Directives
- HIPAA – nursing's role
- Abuse & Neglect
- Other Current Regulatory Issues

11:30 a.m. – 12:00 p.m. Lunch (included)

12:00 – 4:15 p.m. **The Survey Process & Licensure Rules**

*Janet Feldkamp, RN, BSN, LNHA, JD*

- Difference between Federal & licensure rules
- Disclosure of information: key things to know
- Types of remedies
- A facility's appeal rights
- Fines and how they are applied
- Informal dispute resolution
- Effective plans of correction
- Survey Forms (806-672)
- SOM – certification
- Ohio Licensure
- Assisted Living Rules
- Survey Readiness
- QIS Survey

4:15 pm Adjourn

## Day Three Curriculum - June 22

8:30 am Check in & Continental Breakfast

9:00 – 12:15 p.m. **Quality Improvement**

*Shane Craycraft, LNHA, RN*

- QAA Responsibilities
- Severity of noncompliance with F520
- Routine evaluations by the QAA Committee
- Sources of information for revealing issues that warrant attention of the QAA Committee
- Concept/importance of thresholds
- Ohio specific top tags
- White Papers (Use of Automatic External Defibrillators, Use and Risks of Coumadin Therapy, Fall Reduction and Injury Mitigation, Fall Reduction and Injury Mitigation Manual, Pain Management, Physical Restraints, Pressure Ulcer Prevention & Treatment, Sexual Offenders in Skilled Nursing Facilities and RCFs, Unnecessary Medication)
- ODA Customer Satisfaction/ CMS 5-Star Program
- Medication Aides



12:15 – 12:45 p.m. Lunch (included)

12:45 – 2:45 p.m. **Pressure Ulcer Prevention & Management**

*Stephanie Odom Darling, RN, BSN, CWS, FACCWS and Joan Williams, MS, RN, CRNP*

- Anatomy/physiology of normal skin
- Individual risk for pressure ulcer development
- Stages of healing/documentation
- Principles of risk to documentation on the MDS
- Best practices and quality indicators

2:45 – 3:00 p.m. Break

3:00 – 5:00 p.m. **Pain Management**

*Stephanie Odom Darling, RN, BSN, CWS, FACCWS and Joan Williams, MS, RN, CRNP*

- Acute/chronic pain
- Barriers to Optimal pain management
- Impact of the JCAHO Guidelines on pain assessment/management
- Effective Pain assessment
- Strategies to enhance resident comfort/satisfaction

5:00 pm Adjourn

## Day Four Curriculum - June 23

8:00 am Check-in & Continental Breakfast

8:30 a.m. – 5:00 p.m. **Quality Indicators & Quality Measures**

*Robin Hillier, CPA, NHA, STNA, RAC-MT*

- Understand the role of the QI/QM
- QI/QM Reports

### **A Comprehensive Knowledge of RUGS . . . A Must for Effective Nurse Managers**

*Robin Hillier, CPA, NHA, STNA, RAC-MT*

- The RUGS Classification System in detail
- The art of timing assessment reference dates to capture reimbursement
- Documentation strategies proven to work
- Benchmarking your performance to statewide case mix data
- Best opportunities for case mix increases

### **Basics of Medicaid and Medicare Reimbursement**

*Robin Hillier, CPA, NHA, STNA, RAC-MT*

- How case mix scores affect Medicaid rates
- A review of Medicare Assessment schedule
- Medicare rates
- How to get the highest Medicare rate
- Consolidated billing issues

## Tools for Effective MDS Management

*Robin Hillier, CPA, NHA, STNA, RAC-MT*

- Assessment items that trigger quality indicators: what to look for
- Determining low vs. high risk for risk adjusted indicators
- QIs: an advanced refresher
- Using various reports to improve performance
- Common exception review findings and your facility's rights
- MDS Coding
- Accurate assessments
- Care Planning
- Reimbursement
- Quality Outcomes

5:00 pm Adjourn

## Day Five Curriculum - June 24

8:00 am Check-in & Continental Breakfast

8:30 – 10:30 a.m. **Evidence-Based Risk Management: Creating Safe Systems of Care**

*Wilma Wheeler, RN, RLNC, WOCN*

- Identify methods to reduce the frequency of preventable adverse events.
- Discuss loss-prevention activities to reduce the number of liability claims, and manage those claims that do emerge.
- Finance risk strategies using the most economical methods.

10:30 – 10:45 a.m. Break

10:45 a.m. – 12:15 p.m. **Disaster Preparedness**

*Kenn Daily, LNHA*

- Define disasters
- How will the facility meet the needs of the residents, staff and visitors if essential service break down as a result of a fire or disaster
- Develop a disaster plan

12:15 – 12:45 p.m. Lunch (included)

12:45 – 4:15 p.m. **What it Takes to Be a Leader: Self Assessment & Delegation**

*Dr. Karla Potetz*

- Defining leadership in the context of LTC nurse managers
- How structure influences behavior
- Assessing ourselves as leaders
- Effective delegation strategies
- Useful empowerment methods
- Effective models of communication
- Handling people styles and diversity
- Team building
- Running effective meetings
- Critical thinking methods
- Real-life issues from the class are discussed using proven leadership techniques
- Time management

4:15 p.m. Adjourn

## Faculty:

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**Mel Beal**, Senior Vice President of Operations for Extendicare Health Services, Inc. has been with the organization for over seven years. In this role, he oversees long term care operations in six areas, comprised of 190 skilled nursing, rehabilitation and assisted living centers throughout the United States. Mr. Beal holds a Bachelor of Science in Nursing from The Ohio State University and is a Licensed Nursing Home Administrator in Ohio. Prior to joining Extendicare, he held numerous positions in the Long Term Care Profession including working as a Nursing Assistant, Registered Nurse, Director of Nursing, Regional Nurse Consultant and Regional Director of Operations. He has built a 20-year distinguished career in the long term care industry.

**Shane Craycraft** is a Licensed Nursing Home Administrator and Registered Nurse. He has carried Licenses in both Indiana and Ohio. He has lived life in Nursing Homes as both an Administrator and a Director of Nursing. He is presently the Administrator of Garden Manor Retirement Village and oversees a 241 bed Skilled Nursing Facility and a 120 apartment Retirement Community. He has participated in the Facility Standards committee for several years and is presently a member of the OHCA Board of Directors.

**Brenda Coey** is an attorney with Buckingham, Doolittle & Burroughs (an OHCA/OCAL Champion Partner) in Canton, Ohio. She graduated from The Pennsylvania State University with a degree in Health Planning and Administration. After graduation, she became a licensed nursing home administrator and practiced in all areas of long-term care administration, including skilled nursing, assisted living, independent living, and ICF-MR. After serving the industry as an administrator for over 15 years, she went to law school at the University of Akron. As an attorney, she represents long-term care providers in all manner of regulatory issues and litigation, including disputes before an administrative law judge. Having more than just a theoretical understanding of operational issues, Brenda is able to give practical, no nonsense guidance and advice.

**Kenneth Daily**, LNHA is the President of Elder Care Systems Group an independent long term health care consulting firm whose mission is to promote and enhance the quality of long term care services and to be a leader whose priority is developing and maintaining positive relationships that maximize creative thinking and innovative organizations. He is nationally recognized leader with wide-ranging experiences in advancing long term health care. Since 1986, Mr. Daily has worked in a number of varied capacities including serving as the Director of the Office of the Long Term Care Ombudsman, regulatory compliance and quality consultant, nursing home administrator and facility co-owner. In his current position he provides on-going consulting services, technical support, systemic planning and quality assessment and management for a broad range of healthcare engagements. Kenn is a frequent and knowledgeable speaker who has also authored several books and guides on the Quality Indicator Survey. He is a member of the Ohio Health Care Association Board of Directors.

**Janet Feldkamp**, RN, BSN, LNHA, JD, is a partner in the Columbus office of Benesch, Friedlander, Coplan & Aronoff. Ms. Feldkamp's practice includes various aspects of health law with an emphasis on long-term care regulatory matters such as survey certification and informal review requests. Ms. Feldkamp has an extensive health care background including employment as an intensive care nurse, a surveyor for long-term care facilities, a Director of Nursing in long term care, an Assistant Administrator of a large skilled nursing facility, and a nurse consultant for a multi-state long-term care management firm. She has assisted numerous long-term care facilities through the regulatory and enforcement maze, including clients with proposed fast track terminations, Medicaid payment bans and proposed civil monetary penalties. Due to her operational background, her on-site consulting includes operational, as well as legal guidance. Ms. Feldkamp received her Bachelor of Science (magna cum laude) in Nursing in 1978 from the University of Missouri-Columbia and her J.D. from St. Louis University (cum laude) in 1990. Benesch, Friedlander, Coplan & Aronoff is an OHCA/OCAL Champion Partner. Janet is currently the President of the American Association of Nurse Attorneys.

**Tara Heath**, Special Projects Manager, has a B.A. in Business Communications from Miami University in Oxford, Ohio. She has experience since 1993 in the area of worker's compensation and began her career with positions as an in-house employer representative for both a self-insured retail organization and for a large retrospectively rated manufacturing organization. She joined CMI in 1997 and her previous positions at CMI have included State Fund Internal Account Manager, Senior Account Manager, Manager of the State Fund Claims Department and Hearing Administration Manager. She is currently the Special Projects Manager for the Specialty Operations Division of Sedgwick CMS.

**Robin L. Hillier**, CPA, STNA, LNHA, RAC-MT is the president and owner of RLH Consulting, which provides reimbursement, operational and accounting consulting to long-term care providers. RLH Consulting is an OHCA/OCAL Platinum Champion Partner. She is also a co-owner of Miami Shores of Moraine, a 150 bed nursing facility in Dayton, Ohio. She is a certified public accountant, a state tested nurse aide, a licensed nursing home administrator, and Resident Assessment Coordinator-Credentialed through the American Association of Nurse Assessment Coordinators. Ms. Hillier is Immediate Past President of the Ohio Health Care Association's Board of Directors. She is a past chair of the OHCA Payment for Services Committee and is the Chairman of the Convention Task Force and co-chairman of the MDS Assessment Task Force. Ms. Hillier is a frequent lecturer on long-term care reimbursement and operational issues. Ms. Hillier is President of the Educational Foundation of the Ohio Health Care Association (EFOHCA) and serves on its Education Committee. EFOHCA provides scholarships for long-term care employees who are advancing their education and provides continuing education to long-term care professionals.

**John Lanning** joined CompManagement Risk Services, a Sedgwick CMS Company, in November 2002 bringing in excess of 15 years of OSHA compliance and Workers Compensation experience to the organization. John's professional development has focused on safety programs in the manufacturing, health care and construction industries where he develops and implements strategies to management and employee team members to control the frequency and severity of workplace accidents. These strategies have a positive impact on overall premium rates for both Group rated and penalty rated employers. As a Senior Analyst with CompManagement Risk Services, he is also authorized to conduct OSHA 10 hour and 30 hour General Industry Training.

## Have Questions?

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Want to know more about this conference or anything else related to our educational services? Contact Kathy Chapman at 614.540.1321, [kchapman@ohca.org](mailto:kchapman@ohca.org), or for questions about registration contact Carol Johnson at 614.436.4154, [cjohnson@ohca.org](mailto:cjohnson@ohca.org).



**Stephanie Odom-Darling, RN, BSN, CWS, FACCWS** is Vice President for Infinity Nurse Practitioners, LLC. Stephanie is a Nurse Consultant, Certified Wound Specialist with over 20 years of experience serving acute, home-health, and long-term care facilities. She has extensive knowledge of pressure ulcer prevention and treatment and has been involved in research surrounding chronic wound management. In her current role, she assists customers in developing and implementing quality care delivery programs utilizing Nurse Practitioners, to include pain management, falls management, and clinical management services. Her mission is to address how to maintain high standards of care, improve resident outcomes, while increasing cost-effectiveness in long-term care.

**Dr. Karla Kay Potetz** is a management consultant and has been conducting seminars since the early 1980s. Her qualifications include 25 years of management and administrative experience in health care, a Masters Degree in Business Administration and a Ph.D. She launched her company, Dr. Karla Kay Potetz and Associates in the 1980s. In addition to conducting seminars and workshops, Dr. Potetz is an adjunct faculty member at Baldwin Wallace College in Berea, Ohio. She teaches in the Undergraduate and Executive MBA programs.

**Peg Tobin, RN,** is the owner and C.E.O. of Tobin & Associates, Inc. Her organization has been in operation since 1988. Her company operates as a consultant to nursing homes and assisted living facilities. They specialize in placing interim management personnel nationally in facilities during times of transition and crisis. They also assist facilities and organizations in locating qualified candidates interested in permanent executive or management positions. Peg has worked at the corporate level in the Medicare Division and she has been a Regional Director of Education and Training and a Regional Nurse Consultant. Peg's professional experience also includes multiple successful years as a Director of Nursing, Case Manager and acute care Unit Manager.

**Wilma Wheeler, RN, RLNC, WOCN,** Senior Risk Management Specialist, Risk Management Solutions has been a registered nurse for over twenty years. She is an Enterstomal Therapist with specialty in wound management and a Legal Nurse Consultant. She has been a Director of Nursing, a Corporate Clinical Director over multiple facilities and an Education Coordinator for a consulting firm in Indiana presenting statewide seminars on multiple topics for the senior health care industry. She has conducted Mock Surveys to prepare facilities for state inspections and successfully prepared facilities for Joint Commission Accreditation. She is currently a Senior Risk Management Specialist with Risk Management Solutions, an arm of Neace Lukens (an OHCA/OCAL Champion Partner). She conducts onsite assessments and consultation to identify areas of risk and assists the facilities with recommendations to manage those risks. She presents multiple educational offerings, including Falls Management, Pain Management, Incident and Accidents, Managing Risks through Documentation, and Behavioral Management as well as numerous other issues related to the long term care and assisted living environments. Her wealth of knowledge, years of experience and sense of humor create a positive learning experience.

**Joan Williams, MS, RN, CRNP** is certified as a nurse practitioner in both Adult and Gerontologic populations, and has worked in Internal Medicine/Oncology/Neurology as a nurse for over 30 years. She is currently a PhD candidate in the College of Nursing at The Ohio State University with a research interest in end-of-life issues and frailty. She is the Director of Clinical Operations for Infinity NP's Columbus and Southern Ohio region.



### **Continuing Education Credit:**

This program has been approved for 35 hours of continuing education credit for the following:

#### **Ohio Licensed Administrators:**

This program has been approved for 35 hours (7 each day) of continuing education credit for nurses and nursing home administrators (Ohio BENHA).

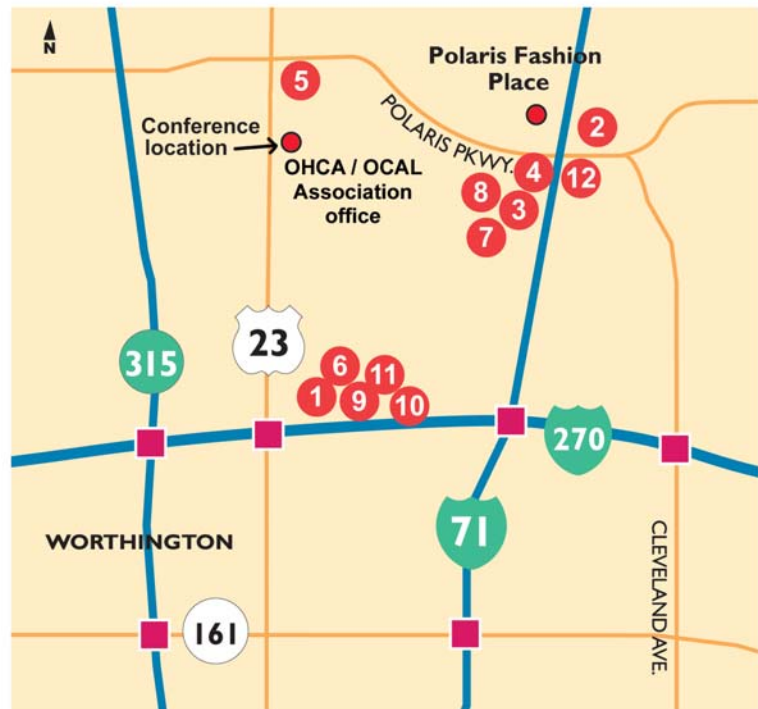
#### **Nurses:**

Nurses please note any continuing education that has been approved by BENHA (or any other accredited body) can be accepted by the Ohio Board of Nursing in the State of Ohio. Nurses may use this continuing education to meet their licensure requirements. Please refer to OBN continuing education rules 4723-14-01 thru 4723-14-19.

## Location:

All programs will be held at the OHCA/OCAL offices, located at 55 Green Meadows Drive South, Lewis Center, OH.

Registration is limited on this course. This limitation is imposed to assure participation of meaningful exchange with faculty. Registration for courses cannot be shared between individuals. Any missed course days may be made up the next time the course is offered at an additional fee. It is the responsibility of the participant to notify the Association to arrange for make-up days. There will be a make-up charge of \$50/day.



1. Hyatt Place, 7490 Vantage Dr., 614-846-4355
2. Best Western Franklin Park Suites, 2045 Polaris Pkwy., 614-396-5100
3. Candlewood Suites, 8515 Lyra Dr., 614-436-6600.
4. Comfort Inn North Polaris, 8400 Lyra Dr., 614-791-9700
5. The Conference Center at NorthPointe, 9243 N. High St., 614-880-4300
6. DoubleTree Hotel Columbus–Worthington, 175 Hutchinson Ave., 614-885-3334
7. Extended Stay Columbus/Polaris, 8555 Lyra Dr., 614-431-5522
8. Hilton Garden Inn Columbus/Polaris, 8535 Lyra Dr., 614-846-8884
9. Residence Inn–Worthington, 7300 Huntington Park Dr., 614-885-0799
10. Sheraton Suites, 201 Hutchinson Ave., 614-436-0004
11. Towneplace Suites–Worthington, 7272 Huntington Park Dr., 614-885-1557
12. Wingate Inn–Polaris, 8505 Pulsar Pl., 614-844-5888

## MANAGEMENT COURSE ATTENDANCE & REGISTRATION POLICIES:

**Continuing Education:** Please note that the credit hours offered for this program are for a full day of attendance. To receive continuing education credit for this program, licensing/accrediting boards require attendance in full. This means that partial credit will not be granted. Attendees who arrive late to a program will not receive credit. Likewise, credit cannot be granted to those who leave early. Therefore, please schedule your drive time conservatively, allowing room for traffic and construction delays. To receive credit for the program, participants are expected to sign-in, attend the entire program and sign out at the conclusion of the program. In the case of multiple day programs, credit will be granted for each full day of attendance.

**Registration:** Registrations may be sent via our website with credit card payment, fax with credit card payment or by mail with check. All registration fees must be paid at time of registering. In order to receive the early rate, payment must accompany the registrations by the assigned date, walk-ins must pay the regular rate. Registrations will not be processed and name badges will not be available to attendees until payment by check or credit card is received in our office. Phone registrations are not accepted.

**Cancellations/Refunds:** If a registrant cannot attend, an alternate registrant may attend in his/her place. Cancellations received more than 14 business days prior to program will receive a full refund. Cancellations received 7 – 13 business days prior to the program will receive a refund of 75% of the registration fee, cancellations received 4 – 6 business days prior to the program will receive a refund of 50% of registration fee. Cancellations after this time/date will be charged the full registration fee. All cancellations must be made in writing and may be emailed to [kchapman@ohca.org](mailto:kchapman@ohca.org) or FAXed to the Association office at 614/436-0939 to Kathy Chapman, Education Director. Refunds if applicable will be issued via check to the company from the Association office after the program dates, regardless of original payment type.

**Survey/Facility Related Disaster:** A 50% education voucher could be issued for registration cancellations due to a state survey, or for a facility-related disaster. Facilities meeting these circumstances must send proof of the survey and/or disaster. The voucher cannot be used for dues, goods or services. The voucher can not be used for programs that are not solely sponsored by OHCA, EFOHCA or OCAL. There is no cash value for the voucher therefore should the voucher be used for a program that is less expensive than the voucher amount, no cash refund or voucher for the difference in price will be offered. Likewise, the user agrees to provide payment for any registration fees in excess of the voucher amount. The voucher is valid through the last day of the calendar year in which it was issued.

**Incident Weather/Illness:** There are no refunds available for cancellations due to weather if the seminar itself is not cancelled. In the case of illness, death in the family or other reason, the facility may send another individual to take the place of the current registrant or receive the handout materials; no refund will be issued in these circumstances. . - Revised 2/08

# Register by Credit or Check

at **www.ohca.org**

**Not a Member?**  
Contact OHCA  
at [info@ohca.org](mailto:info@ohca.org)  
or 614.436.4154 for  
facility membership  
information.

**Register online and save! Register 4 or more individuals from the same facility and receive 15% off the total of registration fees. This discount only applies online.**

## The Core of Nursing Knowledge • Registration Form • June 9, 10, 22, 23, 24, 2009

Online Registration: [www.ohca.org](http://www.ohca.org) • Questions? 614 / 436-4154 • Fax: 614 / 436-0939

### 1. One Person Per Registration (fill out the facility info and duplicate this form for additional registrants)

Lastname: \_\_\_\_\_ First: \_\_\_\_\_ Nickname: \_\_\_\_\_

Title: \_\_\_\_\_ Email address: \_\_\_\_\_

Facility: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone #: \_\_\_\_\_ / \_\_\_\_\_ Fax #: \_\_\_\_\_ / \_\_\_\_\_

Registration **will not** be processed unless payment is included.

### 2. Registration Category

MEMBERS of OHCA	NON-MEMBERS
<b>Fee:</b> Early rate        \$ 645 before 05/19/09 Regular rate     \$ 800 05/19/09 and after	<b>Fee:</b> Early rate        \$1,935 before 05/19/09 Regular rate:     \$2,400 05/19/09 and after

#### AANEX Certified Nurse Executive (C-NE™)

Exam Fees: AANEX Members: \$ 85 • Non-AANEX Members: \$195 • AANEX Membership Dues: \$110

**Yes**, I am also interested in becoming certified by AANEX as a C-NE™.

I am an AANEX member (Member #: \_\_\_\_\_). I have enclosed an additional \$85.

I am not an AANEX member, but would like to join. I have enclosed \$110 for membership dues as well as an additional \$85 for the certification exam.

I am not an AANEX member and do not wish to join. I have enclosed \$195 for the certification exam.

### 3. Payment - Make checks payable to Educational Foundation of Ohio Health Care Association (EFOHCA)

**Mail to:** EFOHCA, 55 Green Meadows Dr. South, Lewis Center, OH, 43035 or **Fax:** 614 / 436-0939

TOTAL AMOUNT \$ \_\_\_\_\_

Method of Payment:  Credit Card  Check

**CREDIT CARD:** MC  VISA  AMEX  Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_ / \_\_\_\_\_

Card Holder \_\_\_\_\_ Signature \_\_\_\_\_

## Your Education Source

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There is a single source you can always turn to for quality long-term care education. It's the Educational Foundation of the Ohio Health Care Association, serving you, the special men and women who have chosen careers in long-term care.

As a proud member of OHCA, your employer has made it possible for you to advance your professional knowledge by attending programs sponsored by the Educational Foundation.

Empower yourself . . . and those you serve.

For upcoming  
educational  
programs, visit our  
website at  
[www.ohca.org](http://www.ohca.org)

